March 19, 2015

Dear Parent(s) and/or Caregiver(s):

Your student has finished their initial experience using Powerpoint slide show presentation software. He/she has been assigned one right or responsibility that United States citizens are afforded. The student is to research via books, journals, or valid websites, information relating to their assigned right/responsibility.

Their presentation should be no longer than 10-12 minutes. Their Powerpoint project should display graphics, a suitable background, and a narrative that is logically ordered and easy to follow. They will be graded on their use of creativity, as well as, proper grammar, sentence structure, and spelling. It is suggested that they present their finished oral presentation, and the Powerpoint slide show, to you to make sure it is no longer than 10-12 minutes long. Please remind them to use a clear voice which is loud enough for students sitting in the back of the classroom and to try to make eye contact with their audience.

If for any reason your student does not have access to a computer for this project, please make arrangements with me for them to stay after school next week, Monday through Wednesday, to utilize the computer lab here are school. Another option may be the computers available at your local library. This assignment is due a week from today on March 27, 2015. Thank you for assisting your student with this important project.

Sincerely,

Miss Rowell